



2011-2012



TrainingCentral

The registration road leads to **ARM**

MnDOT Technical Certification and Recertification Courses

NOW... one-spot registration at www.armofmn.com/training

Aggregate Production • Bituminous Plant • Bituminous Street
Bridge Construction • Concrete Field
Concrete Plant • Grading & Base

ARM Registration Office
P.O. Box 385878 • Bloomington, MN 55438 • 888-REDI-MIX (888.733.4649) • Fax 952.707.1251
registration@armofmn.com • www.armofmn.com/training

CERTIFICATION COURSES

AGGREGATE PRODUCTION

| ID # | DATES | LOCATION |
|--------|------------------------|---------------------|
| AG1363 | Nov. 29 - Dec. 1, 2011 | MnDOT Maplewood Lab |
| AG1364 | Nov. 30 - Dec. 2, 2011 | MnDOT Maplewood Lab |
| AG1365 | Dec. 5-7, 2011 | MnDOT Maplewood Lab |
| AG1366 | Dec. 6-8, 2011 | MnDOT Maplewood Lab |
| AG1367 | Dec. 19-21, 2011 | MnDOT Rochester |
| AG1368 | Dec. 20-22, 2011 | MnDOT Rochester |
| AG1369 | Jan. 3-5, 2012 | MnDOT Maplewood Lab |
| AG1370 | Jan. 4-6, 2012 | MnDOT Maplewood Lab |
| AG1371 | Jan. 9-11, 2012 | MnDOT Maplewood Lab |
| AG1372 | Jan. 10-12, 2012 | MnDOT Maplewood Lab |
| AG1373 | Jan. 23-25, 2012 | MnDOT Baxter |
| AG1375 | Mar. 6-8, 2012 | MnDOT Bemidji |
| AG1377 | Apr. 9-11, 2012 | MnDOT Duluth |

BITUMINOUS PLANT 1

| ID # | DATES | LOCATION |
|--------|------------------------|---------------------|
| BP1158 | Jan. 24-26, 2012 | MnDOT Maplewood Lab |
| BP1159 | Jan. 25-27, 2012 | MnDOT Maplewood Lab |
| BP1160 | Jan. 30 - Feb. 1, 2012 | MnDOT Rochester |
| BP1161 | Feb. 14-16, 2012 | MnDOT Baxter |
| BP1162 | Apr. 23-25, 2012 | MnDOT Duluth |

BITUMINOUS PLANT 2

| ID # | DATES | LOCATION |
|--------|------------------|---------------------------|
| BP2036 | Mar. 19-23, 2012 | MnDOT Training & Conf Ctr |

BITUMINOUS STREET

| ID # | DATES | LOCATION |
|--------|------------------|---------------------------|
| ST3006 | Jan. 9-11, 2012 | MnDOT St. Cloud |
| ST3007 | Jan. 11-13, 2012 | MnDOT Training & Conf Ctr |
| ST3008 | Apr. 9-11, 2012 | MnDOT Training & Conf Ctr |
| ST3009 | Apr. 11-13, 2012 | MnDOT St. Cloud |

BRIDGE CONSTRUCTION

| ID # | DATES | LOCATION |
|--------|-------------------------|---------------------------|
| BC2045 | Jan. 24 - Feb. 10, 2012 | MnDOT Training & Conf Ctr |

CONCRETE FIELD 1

| ID # | DATES | LOCATION |
|--------|------------------|----------------------------|
| CF1273 | Nov. 16-17, 2011 | MnDOT Training & Conf Ctr |
| CF1274 | Dec. 14-15, 2011 | Ramsey County Public Works |

CONCRETE FIELD 1 (continued)

| | | |
|--------|------------------|---------------------------|
| CF1276 | Jan. 18-19, 2012 | MnDOT Training & Conf Ctr |
| CF1277 | Feb. 15-16, 2012 | MnDOT Rochester |
| CF1278 | Mar. 12-13, 2012 | MnDOT Training & Conf Ctr |
| CF1279 | Apr. 11-12, 2012 | MnDOT Bemidji |

CONCRETE FIELD 2

| ID # | DATES | LOCATION |
|--------|------------------|---------------------------|
| CF2099 | Dec. 13-16, 2011 | MnDOT Training & Conf Ctr |
| CF2100 | Mar. 27-30, 2012 | MnDOT St. Cloud |
| CF2101 | Apr. 3-6, 2012 | MnDOT Training & Conf Ctr |

CONCRETE PLANT 1

| ID # | DATES | LOCATION |
|--------|------------------|---------------------------|
| CP1116 | Jan. 10-11, 2012 | MnDOT Training & Conf Ctr |
| CP1117 | Feb. 14-15, 2012 | MnDOT Training & Conf Ctr |
| CP1118 | Mar. 13-14, 2012 | MnDOT St. Cloud |
| CP1119 | Mar. 20-21, 2012 | MnDOT Training & Conf Ctr |

CONCRETE PLANT 2

| ID # | DATES | LOCATION |
|--------|----------------|---------------------------|
| CP2037 | May 7-10, 2012 | MnDOT Training & Conf Ctr |

GRADING AND BASE 1

| ID # | DATES | LOCATION |
|--------|------------------|---------------------------|
| GB1323 | Dec. 6-8, 2011 | MnDOT Training & Conf Ctr |
| GB1324 | Dec. 7-9, 2011 | MnDOT Training & Conf Ctr |
| GB1325 | Jan. 17-19, 2012 | MnDOT Rochester |
| GB1326 | Jan. 18-20, 2012 | MnDOT Rochester |
| GB1327 | Feb. 7-9, 2012 | MnDOT Training & Conf Ctr |
| GB1328 | Feb. 8-10, 2012 | MnDOT Training & Conf Ctr |
| GB1329 | Feb. 21-23, 2012 | MnDOT Training & Conf Ctr |
| GB1330 | Feb. 22-24, 2012 | MnDOT Training & Conf Ctr |
| GB1331 | Mar. 6-8, 2012 | MnDOT Training & Conf Ctr |
| GB1332 | Mar. 7-9, 2012 | MnDOT Training & Conf Ctr |
| GB1333 | Mar. 13-15, 2012 | MnDOT Baxter |

GRADING AND BASE 2

| ID # | DATES | LOCATION |
|--------|------------------|---------------------------|
| GB2110 | Dec. 14-16, 2011 | MnDOT Training & Conf Ctr |
| GB2111 | Feb. 7-9, 2012 | MnDOT Training & Conf Ctr |
| GB2112 | Mar. 27-29, 2012 | MnDOT Training & Conf Ctr |

TRAINING LOCATIONS

MnDOT Training & Conference Center
1900 W. County Road I
Shoreview, MN 55126
Phone: 651-366-5252

MnDOT Maplewood Lab
Office of Materials
1400 Gervais Ave
Maplewood, MN 55109
Phone: 651-366-5592

MnDOT Duluth
1123 Mesaba Ave
Duluth, MN 55811
Phone: 218-725-2700

MnDOT Bemidji
3920 Hwy 2 West
Bemidji, MN 56601
Phone: 218-755-6500

RECERTIFICATION COURSES

EXAMINE YOUR CERTIFICATION CARD CAREFULLY. If any of your certifications show an expiration date of **5/31/12**, you must complete a recertification class this training season to retain certification in that area. If your certification has expired, you must successfully complete the original certification course, including any performance evaluations. For more information contact Cheryl at the Technical Certification Unit at 651-366-4214 or email Cheryl.jimenez@state.mn.us

BITUMINOUS PLANT 1 RECERT

| ID # | DATES | LOCATION |
|--------|---------------|-----------------|
| BP1R68 | Jan. 31, 2012 | MnDOT Rochester |
| BP1R69 | Feb. 15, 2012 | MnDOT Baxter |
| BP1R70 | Apr. 24, 2012 | MnDOT Duluth |

BITUMINOUS PLANT 2 RECERT

| ID # | DATES | LOCATION |
|--------|---------------|---------------------------|
| BP2R22 | Jan. 10, 2012 | MnDOT Training & Conf Ctr |
| BP2R23 | Mar. 15, 2012 | MnDOT Training & Conf Ctr |

BITUMINOUS STREET RECERT (Classroom)

| ID # | DATES | LOCATION |
|---------|---------------|---------------------------|
| BSR0119 | Jan. 5, 2012 | MnDOT Training & Conf Ctr |
| BSR0120 | Jan. 9, 2012 | MnDOT Mankato |
| BSR0121 | Feb. 7, 2012 | MnDOT Training & Conf Ctr |
| BSR0122 | Feb. 9, 2012 | MnDOT St. Cloud |
| BSR0123 | Feb. 16, 2012 | MnDOT Training & Conf Ctr |
| BSR0124 | Mar. 7, 2012 | MnDOT Duluth |
| BSR0125 | Mar. 15, 2012 | MnDOT Rochester |
| BSR0126 | Mar. 21, 2012 | MnDOT Bemidji |

BITUMINOUS STREET RECERT (E-Learning)

| ID # | DATES | *TIMES | LOCATION |
|---------|---------------|--------|---------------------------|
| BSR0127 | Jan. 18, 2012 | 9-11am | MnDOT Training & Conf Ctr |
| BSR0128 | Jan. 18, 2012 | 1-3pm | MnDOT Training & Conf Ctr |
| BSR0129 | Jan. 25, 2012 | 9-11am | MnDOT St. Cloud |
| BSR0130 | Jan. 25, 2012 | 1-3pm | MnDOT St. Cloud |
| BSR0135 | Mar. 14, 2012 | 9-11am | MnDOT Training & Conf Ctr |
| BSR0136 | Mar. 14, 2012 | 1-3pm | MnDOT Training & Conf Ctr |
| BSR0137 | Mar. 21, 2012 | 9-11am | MnDOT St. Cloud |
| BSR0138 | Mar. 21, 2012 | 1-3pm | MnDOT St. Cloud |

BRIDGE CONSTRUCTION RECERT

| ID # | DATES | LOCATION |
|---------|---------------|---------------------------|
| BRR0046 | Feb. 2, 2012 | MnDOT Training & Conf Ctr |
| BRR0047 | Feb. 14, 2012 | MnDOT Training & Conf Ctr |
| BRR0048 | Feb. 15, 2012 | MnDOT Mankato |

CONCRETE FIELD 1 & 2 RECERT (MnDOT Only)

| ID # | DATES | LOCATION |
|---------|---------------|---------------------------|
| CFR0114 | Dec. 12, 2011 | MnDOT Training & Conf Ctr |
| CFR0115 | Dec. 19, 2011 | MnDOT Training & Conf Ctr |
| CFR0116 | Dec. 20, 2012 | MnDOT Owatonna |
| CFR0119 | Mar. 26, 2012 | MnDOT St. Cloud |
| CFR0120 | Apr. 2, 2012 | MnDOT Training & Conf Ctr |
| CFR0121 | Apr. 9, 2012 | MnDOT Bemidji |
| CFR0122 | Apr. 10, 2012 | Blackwoods Banquet Ctr |

CONCRETE FIELD 1 RECERT (ACI & MnDOT)

| ID # | DATES | LOCATION |
|---------|---------------|----------------------------|
| CFR0117 | Jan. 17, 2012 | MnDOT Training & Conf Ctr |
| CFR0118 | Feb. 14, 2012 | Ramsey County Public Works |

NOTE: To recertify for ACI you may also re-attend one of the Concrete Field 1 Courses

CONCRETE PLANT 1 RECERT

| ID # | DATES | LOCATION |
|--------|---------------|---------------------------|
| CP1R42 | Jan. 9, 2012 | MnDOT Training & Conf Ctr |
| CP1R43 | Feb. 13, 2012 | MnDOT Training & Conf Ctr |
| CP1R44 | Mar. 12, 2012 | MnDOT St. Cloud |
| CP1R45 | Mar. 19, 2012 | MnDOT Training & Conf Ctr |

CONCRETE PLANT 2 RECERT

| ID # | DATES | LOCATION |
|--------|--------------|---------------------------|
| CP2R13 | Feb. 6, 2012 | MnDOT Training & Conf Ctr |

GRADING & BASE RECERT

| ID # | DATES | LOCATION |
|---------|---------------|---------------------------|
| GBR0127 | Dec. 12, 2011 | MnDOT Training & Conf Ctr |
| GBR0128 | Feb. 10, 2012 | MnDOT Training & Conf Ctr |
| GBR0129 | Mar. 6, 2012 | MnDOT Duluth |
| GBR0130 | Mar. 20, 2012 | MnDOT Mankato |
| GBR0131 | Mar. 26, 2012 | MnDOT Training & Conf Ctr |
| GBR0132 | Mar. 30, 2012 | MnDOT Training & Conf Ctr |

TRAINING LOCATIONS

MnDOT Baxter
7694 Industrial Park Road
Baxter, MN 56425
Phone: 218-828-5700

MnDOT St. Cloud
3725 12th Street N.
St. Cloud, MN 56303
Phone: 320-223-6500

MnDOT Rochester
2900 48th Street NW
Rochester, MN 55901
Phone: 507-285-7350

MnDOT Mankato
2151 Bassett Drive
Mankato, MN 56001
Phone: 507-304-6100

REGISTRATION INFORMATION

Registrations will be processed on a first come-first served basis. The class sizes are limited, so early registrations are suggested to obtain the date preferred. All registrations must be accompanied by a check or credit card number. **REGISTRATIONS WILL NOT BE PROCESSED WITHOUT PAYMENT AND A MnDOT TECH ID #.**

Registrations will be confirmed on a daily basis. If you have not received a class or waiting list confirmation notice within two to three weeks, please contact the ARM Registration office to ensure your registration has been received. Confirmation will include class date, location and general directions. Hotel Recommendations are listed on the ARM web site (www.armofmn.com) and lodging reservations are the responsibility of the student.

If a registrant's class choices are full, the student will be contacted with alternative options. If all classes are full, the registrant will be placed on a waiting list and will be notified of openings at any location on any date unless otherwise specified.

Individuals who have a disability, either permanent or temporary, which might affect their ability to perform in a class should indicate the disability on the attached registration form or contact the ARM Registration Office at (888) 733-4649 or registration@armofmn.com.

CANCELLATION POLICY

NON-REFUNDABLE REGISTRATION FEE

All tuition fees include a \$30 Non-Refundable Registration Fee. Students may request class changes without penalty, however students requesting cancellations at least seven (7) calendar days prior to the class will receive a refund LESS the \$30 registration fee.

Cancellations and class changes must be made in writing and received by the ARM Registration office at least seven (7) calendar days prior to the class. No refunds will be issued after that time. Companies may opt to send replacements to a class. If a student misses a class, they are required to re-register and resubmit the class fee.

Cancellations may be mailed to the address on the brochure cover, emailed to registration@armofmn.com or faxed to (952) 707-1251. If faxing, it is your responsibility to make sure the transmission is confirmed.

COURSE RESCHEDULING & CANCELLATION

ARM, MnDOT and Lake Superior College reserve the right to reschedule and/or cancel courses due to insufficient registrations. Students registered in those classes will be notified and offered an alternative date and/or location, or a refund if requested.

TRAINING LOCATIONS

MnDOT Owatonna
1010 21st Ave NW
Owatonna, MN 55060
Phone: 507-286-7500

Ramsey County Public Works
1425 Paul Kirkwold Dr
Arden Hills, MN 55112
Phone: 651-266-7100

Blackwoods Banquet Center
195 Hwy 2
Proctor, MN 55810
Phone: 218-624-3454

RETESTING

Retesting can be scheduled through the MnDOT Technical Certification office in St. Paul by calling 651-366-4247.

TEST OUT POLICY

You may apply for certification through a test-out in one or more areas. A test-out presumes you have a broad knowledge of the material and are proficient in that area. Test-outs are not for the convenience of the applicant, all efforts should be made to certify/recertify while classes are held during the training season. **For test-outs, all prerequisites must be kept current.** The Test-out for Certification process involves a series of steps that must be completed. Please go to the MnDOT Technical Certification website: <http://www.dot.state.mn.us/const/tcp/> click on **Forms and Publications** in the top navigation bar and download the **Test-out Application**. Please read the **Test-out Process Instructions** from the link provided before filling out the application.

STUDENT INFORMATION UPDATES

If a student has a change of job, address, or phone prior to attending classes, please contact the ARM Registration office with the updated information.

LODGING & MEALS

Registrants are responsible for their own meals and lodging. The MnDOT training facilities have vending machines available for food and beverage purchase.

***PLEASE NOTE:** The MnDOT Training & Conference Center is also known as the Arden Hills Training Center. The MnDOT Materials Lab is also known as Maplewood Lab. Duluth "LSC" is Duluth Lake Superior College.

CONTACT INFORMATION

John Micheau, Technical Certification Specialist (MnDOT)
651-366-4201 or john.micheau@state.mn.us

Dan Frentress, P.E., Technical Certification Coordinator (ARM of MN)
651-619-8399 or dfren@wcta.net

Fred Lyon, Customized Training Representative (Lake Superior College)
218-733-5918 or f.lyon@lsc.edu

Suzanne Johnsrud, Registration Coordinator
952-707-1250 or registration@armofmn.com



*All course times are 8:00 am - 4:30 pm • Register at www.armofmn.com/training